# PROJECTS PORTAL

# USER GUIDE

# V4.0

## (Updated 18 Oct 2024)

NSCC.SG

National Supercomputing Centre (NSCC) Singapore

## Table of Contents

## 1. Introduction

This user guide serves to assist you in navigating the NSCC Projects Portal (https://projects.nscc.sg/). The Projects Portal is meant for all NSCC users to view and create your project application for the use of NSCC's supercomputing resources.

**Note:** The Projects Portal currently only shows ongoing projects under the Call for Project scheme. Projects under other schemes (i.e., Call for Educational HPC Projects, Industry Track) will not be shown.
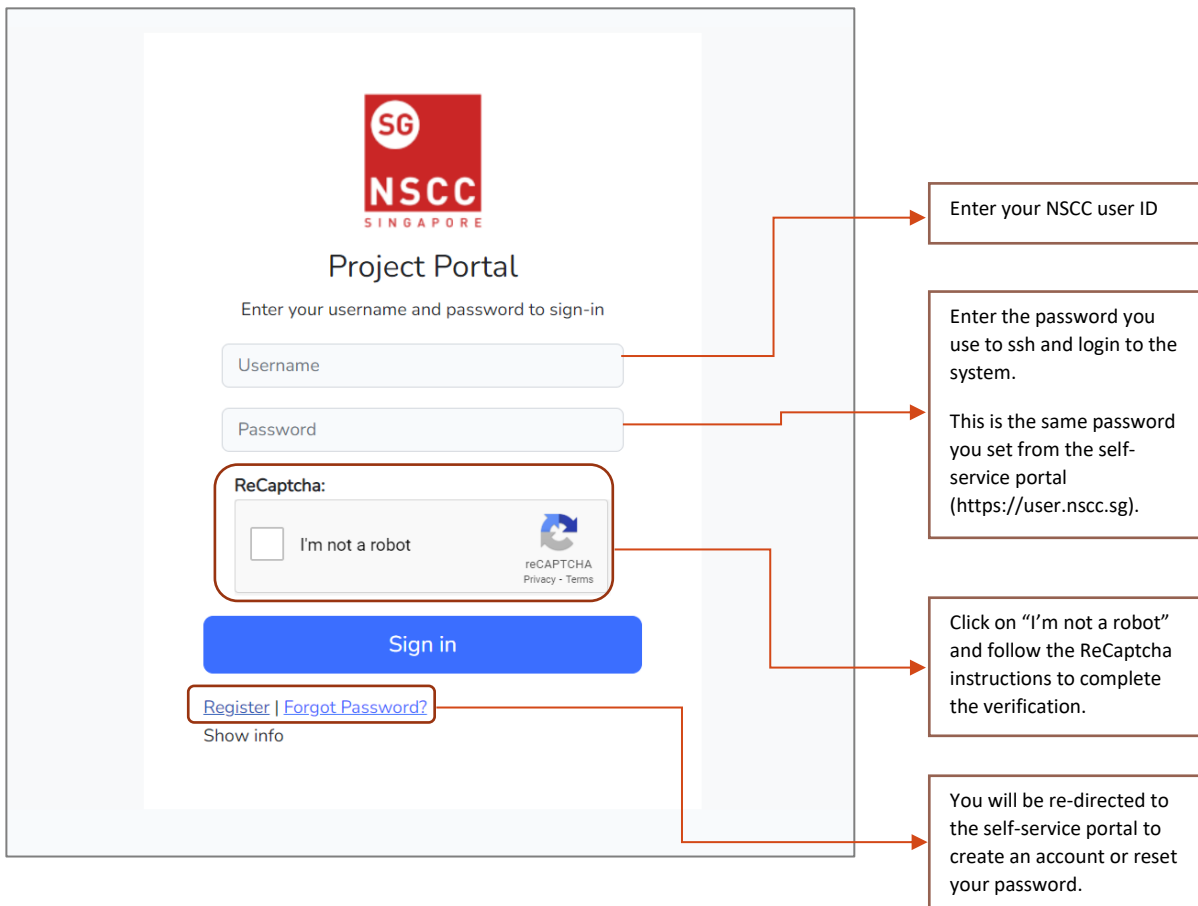
## 2. Login Page

1) Enter your NSCC user ID and password.
   a) This is the same user ID and password you obtained and set from the self-service portal (https://user.nscc.sg).
   b) If you do not have an account:
      i) For users from NUS, NTU, A*STAR, SUTD, TCOMS, SMU, SIT, SP, TP and RP users, please click on "Register" to apply for one.
      ii) For **all other users** – Request for an account via https://new.nscc.sg. Note that the account request is subject to approval (up to 3 working days).
2) Verify the ReCaptcha by clicking on the "I'm not a robot" checkbox.
3) Click on "Sign In"

## 3. Homepage Interface

Once you have successfully logged in, you will be directed to the summary page of all your projects under the Call for Project Scheme, as shown below.
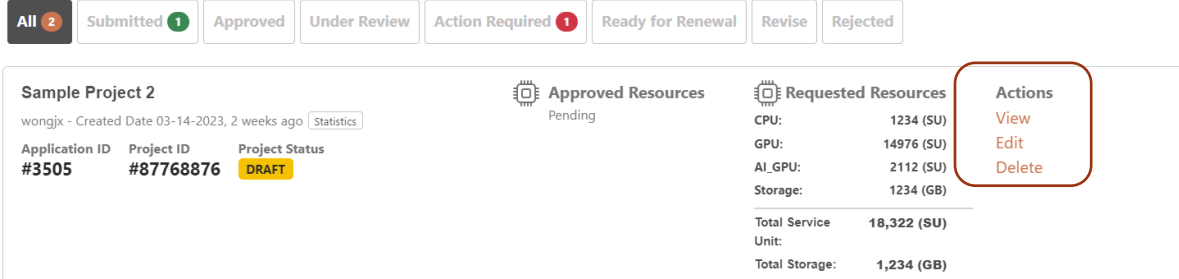
Please note that you will only see the projects if you are the Project Applicant.



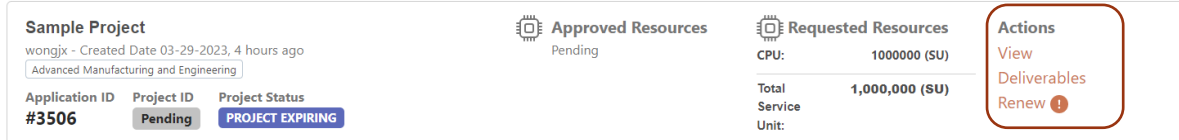| Project Status | Description |
|---|---|
| All | This tab lists all the projects in every status. |
| Submitted | This tab lists all the applications you have submitted and is pending for first-level verification by NSCC. |
| Approved | This tab lists all the projects that have been approved. |
| Under Review | This tab lists all the applications that have been verified by NSCC and are pending for review and approval by the committee. |
| Action Required | This tab lists all the applications / projects that need your action:<br>1. "Draft"<br>2. "Revise" |
| Ready for Renewal | This tab lists all the projects that are due for renewal for the next project cycle. You will need to submit a renewal if you want to continue your project for another year. |
| Revise | This tab lists all the applications that need to be revised. Please check the "Administrator's Remarks". |
| Rejected | This tab lists all the projects that are rejected. Please check the "Administrator's Remarks". |

## 3.1. All Projects



1) View – View the summary page of the application form.
2) Edit – Edit the application form.
3) Delete – Delete the application form. Note that you will not be able to recover the deleted form.
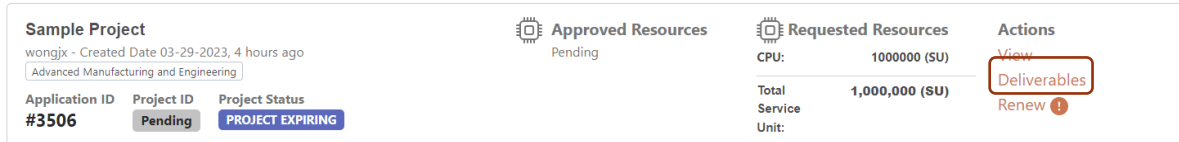
## 3.2. Ready for Renewal Projects



1) View – View the summary page of the application form.
2) Deliverables – Update the deliverables for the current project cycle.
3) Renew – Click if you wish to renew your project to the next cycle. **Note that your project will be changed into "Draft" status, and you will need to click on Edit to complete and submit the application form.**

## 4. Deliverables Update

Please update your project deliverables on our Projects Portal. You are required to update your deliverables achieved by the end of the project cycle, or when your project ends.

Step 1: Click on the "Deliverables" tab to update your deliverables achieved.



Step 2: Fill up the relevant fields accordingly. Please indicate "0." if the field is not applicable.

Step 3: Click on the "Submit" button to complete the update.